



# Princeton Education Foundation

## Teacher Mini-Grant Application

### GENERAL INFORMATION

**Applicant:** \_\_\_\_\_

**Teaching Assignment:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Mini-Grant Project Title:** \_\_\_\_\_

**Number of Students to be served:** \_\_\_\_\_

**Targeted Group:** \_\_\_\_\_

**Grant Amount Requested:** \$ \_\_\_\_\_

### PROJECT INFORMATION

**Project Description** – Write a one-paragraph statement describing your project’s focus including the following key elements. Standards addressed; instructional objectives; skills taught; and the purpose of your project. Specify objectives to be achieved. List the activities.

**Benefits to Students** – In a brief paragraph, describe the effect you feel this project will have on the target group.

**Timetable** – Detailed timeline for implementation of grant and month-by-month activities.

**Resources/Materials Needed** – List the materials and non-budgeted resources needed to accomplish your goals.

**Budget** – (Using the Budget Form provided on the District or PEF website) Please provide an itemized budget that describes *what supplies you will need* (e.g., quantity and cost of items); *services you will need* (e.g., hourly or daily rates of individual(s) to help with classroom project or transportation costs for a field trip); include where you will purchase items or services (e.g., name of store or web site).

**Evaluation** – Describe the type of data and methodology you plan to use to evaluate the project’s outcomes. Will this include others from your school or the district (co-teachers, principal, and/or program supervisor)?  
(See the Final Report Form that will be required at the end of the grant period.)

**Applicant Signature and Date:** \_\_\_\_\_

**Principal Signature and Date:** \_\_\_\_\_